

This Form Must be Submitted prior to August 1 of the next school year

**Application for Worthy Student (WS) assistance for tuition at
San Fernando Valley Academy**

Revised December 2010

Application Date _____

Parent's
Last Name _____

First Name _____

Address _____

City _____, CA ZIP _____

Phone _____

Student #1
Last Name _____

September grade level _____

First Name _____

Student #2
Last Name _____

September grade level _____

First Name _____

Student #3
Last Name _____

September grade level _____

First Name _____

Following questions apply to the parent; if they also apply to the student, please indicate.

Canoga Park (CP) member since _____. The current SFVA account is paid in full Y/N

Church offices held at CP, past or present _____

Currently Helping with _____

I'm willing to help at CP _____

I'm willing to help at SFVA _____

Pages 1 & 2 of this completed document are considered **confidential** and will be solely available to CP finance committee members

This Form Must be Submitted prior to August 1 of the next school year

Canoga Park Church Worthy Student Terms and Conditions

Revised December 15, 2010

The Canoga Park Church places a high priority on Christian education. The church in cooperation with the parents, the students and the San Fernando Valley Academy (SFVA) will pledge to assist the student's education financially according to the terms and conditions defined below.

1. Parents must be regularly attending, active, contributing members of the Canoga Park Community SDA Church for at least nine months prior to applying for worthy student (WS) assistance.
2. **The request for WS assistance must be submitted annually (Between June 1 & August 1) and approved by the finance committee prior to registration at SFVA.**
3. WS assistance may be requested for tuition at SFVA for grades 1 – 12. Kindergarten is not included
4. The family's monthly tuition payments to SFVA must be current and paid in full in order to receive WS assistance from the CP church.
5. The student must maintain a grade average of >2.0 to be eligible for WS assistance. Failure to maintain the required scholastic level will result in immediate loss of monthly assistance from that time forward until the minimum level is reached or exceeded.
6. Suspension or disciplinary action by the school will result in immediate loss of WS assistance. The finance committee and the parent(s), together, must review the disciplinary issue prior to restoration of WS assistance.
7. SFVA must not assume all students are granted a fixed percentage of tuition.
8. SFVA must provide a list of tuition fees by grade level before May 1 of the next school year to the CP finance committee.
9. **SFVA must have, at the time of registration, an approved document for each student receiving WS assistance from the Canoga Park SDA Church. Tuition assistance commitment must be annually renewed and approved.**
10. Parents of students receiving WS assistance agree to allow SFVA to provide the CP finance committee access to documented disciplinary actions and the quarterly and semester grades of each student receiving WS assistance.
11. SFVA will provide two invoices (December and May) for the payment of the WS assistance fees
12. The percentage of tuition assistance may range from 1 – 50%. Parents are strongly encouraged to minimize the percent requested so more students can benefit from the available funds.
13. The WS assistance will be invoiced by SFVA and paid in two payments (_Nov?_ 15 and _Apr?_ 15). Each payment is the sum of 5 months minus any adjustment(s) (see #5).
14. The annual budget for WS assistance is dependent on local offerings and rental income. The percent of tuition assistance may require adjustment annually based on income and the number or grade level of the students requesting WS assistance.

Pages 1 & 2 of this completed document are considered **confidential** and will be solely available to CP finance committee members

This Form Must be Submitted prior to August 1 of the next school year

15. The annual WS assistance budget will not exceed the SFVA subsidy unless specifically modified by the CB Church board.
16. The CP finance committee will meet and consider each request received prior to August 1 of the next school year. Requests received after the August 1 deadline will be considered but assistance may or may not be available depending on unallocated funds.
17. The request/application form will be available on the church's web site by May 1 of each year for parents to complete and submit beginning June 1 to August 1 for WS assistance approval.
18. WS assistance is exclusively for tuition at SFVA. Tuition assistance for other SDA educational institutions will not be considered.